

Guidelines for National Entrepreneurship Awards-2018

1. Introduction

The National Entrepreneurship Awards has been instituted by the Ministry of Skill Development and Entrepreneurship (MoSDE) to recognise the efforts of micro and nano-entrepreneurs and the eco-system builders to encourage a culture of entrepreneurship across the country. These premier awards also seek to honour entrepreneurs and entrepreneurship ecosystem builders for their outstanding efforts.

2. Objective

The National Entrepreneurship Awards seeks to celebrate the achievements of exceptional micro and nano-entrepreneurs and those individuals and organisations who are contributing in the cause of nation building through the medium of entrepreneurship. The Award program seeks to bring out exceptional first generation entrepreneurs across the socio-economic locations particularly located at bottom of the pyramid who have established models of excellence for others to emulate and improve upon.

3. Periodicity

National Entrepreneurship Awards is presented annually every financial year.

4. Scheme Tracks

There are 43 awards for the National Entrepreneurship Awards Scheme 2018. Out of the 43 awards, 39 awards will be awarded in the 'Enterprise Award Track', to honour the entrepreneurs who have created exemplary enterprises, primarily in the unconventional and untapped spaces. The remaining four awards will be awarded in the 'Ecosystem Contributors Track', to recognize the contribution of eco-system builders in creating the entrepreneurial ethos and eco-system in the country.

Thus the scheme is divided into two tracks:

- i **Enterprise Award Track** – winners identified through a process of nomination, screening, application, physical verification, and multi stage evaluation and jury selection.
- ii **Eco-system Contributors Track** – winners identified through a process of nomination, screening, evaluation, and jury selection.

4.1 Enterprise Award Track

One of the mandate of the Ministry of Skill and Entrepreneurship Development is to promote entrepreneurship at the bottom of the pyramid. The success of the entrepreneurs at the bottom of the pyramid category would have huge impact on the economy in terms of production and employment generation. Thus to harness the entrepreneurial potential of entrepreneurs working in such challenging set-ups, the award track has been divided in to three sub categories these are following-

- (A) Enterprise with initial investment up to 1 lakh;
- (B) Enterprise with initial investment between 1 lakh up to 10 lakh;
- (C) Enterprise with initial investment more than 10 lakh but less than 1 cr.

In addition to this, Special Category award will be given to those entrepreneurs who face unfavourable business environment for one or more reasons. They are women, SC/ST/OBCs, persons with disability and those located in the remote and difficult areas. Following is the indicative sectoral list under the Enterprise Award Track in three sub categories listed above.

Figure 1: Indicative List of Sectors in ‘Enterprise Award Track’

(A) Initial Investment up to INR 1 lakh	(B) Intital Investment between INR 1 lakh up to 10 lakh	(C) Intial Investment between INR 10 lakh up to 1 crore
<ul style="list-style-type: none"> •Textile, textile articles, leather and related goods •Agriculture, food processing and forestry – also includes vegetable products, vegetable fats, prepared foodstuffs and agri-tech •Chemicals, pharma, bio and others •Retail Trade •Renewable energy and waste management •Handicrafts •Healthcare •Hospitality, Tourism & Travel •Logistics, transports, e-commerce & other services 	<ul style="list-style-type: none"> •Textile, textile articles, leather and related goods •Agriculture, food processing and forestry – also includes vegetable products, vegetable fats, prepared foodstuffs and agri-tech •Chemicals, pharma, bio and others •Engineering systems, base metals & articles, machinery & mechanical appliances and medical devices •Renewable energy and waste management •Handicrafts •Healthcare •Hospitality, Tourism & Travel •Logistics, transports, e-commerce & other services 	<ul style="list-style-type: none"> •Textile, textile articles, leather and related goods •Agriculture, food processing and forestry – also includes vegetable products, vegetable fats, prepared foodstuffs and agri-tech •Chemicals, pharma, bio and others •Engineering systems, base metals & articles, machinery & mechanical appliances and medical devices •Renewable energy and waste management •Handicrafts •Healthcare •Hospitality, Tourism & Travel •Logistics, transports, e-commerce & other services
<div style="border: 1px solid black; border-radius: 15px; background-color: #4F81BD; color: white; padding: 10px; margin: 10px auto; width: 80%;"> <p style="text-align: center;">(D) Special Category Award</p> <ul style="list-style-type: none"> • Women Entrepreneurs • Entrepreneurs from SC/ST/OBC Category • Entrepreneur from PwDs Category • Entrepreneurs from Difficult Areas </div>		

The entrepreneurs from other sectors may also be nominated but their selection depend on core committee MOSED and jury.

The definitions for the Special Category Awards for the purpose of the scheme are:

- a. **Woman Entrepreneurs:** Woman should individually/ collectively own 51% or more of the initial investment in the enterprise OR the governing authority (chairperson/managing director etc.) must be a woman with minimum 33% of the individual/collective share in initial investment.
- b. **SC/ ST:** Person(s) from SC/ST category should individually/ collectively own 51% or more of the initial investment in the enterprise OR the governing authority (chairperson/managing director etc) must be a person from SC/ST category with minimum 33% of the individual/collective share in initial investment.
- c. **Persons with Disability (PwD):** Person(s) with Disability should individually/ collectively own 51% or more of the initial investment in the enterprise or the governing authority (chairperson/managing director etc.) must be a person from disability category with minimum 33% of the individual/collective share in initial investment.
- d. **Difficult Areas:** Major operation (production/research/processing etc.) should be located in the North Eastern states/ Jammu & Kashmir/ Islands/ Backward districts (as notified by GoI) and as per the list provided on the NEAS website.

4.1.1 Enterprise Award Track: Prize Details

- Award money of INR 5 lakh to the enterprise.
- Trophy
- Certificate

4.2 Ecosystem Contributors Track

The eco-system contributors' award aims to recognise the Institutes, Incubators, mentors and promoters or facilitators of rural entrepreneurship who are building the soft and hard infrastructure in the country to enable the entrepreneurship grow. There are four awards provisioned in this track which are as follows:

Ecosystem Contributors Track
<ol style="list-style-type: none">1. Entrepreneurship Development Institutes/ Organisations2. Incubation Centres3. Mentors4. Promoters of Rural Producer's Enterprise

4.2.1 Category Definitions

- 1) **Entrepreneurship Development Institutes/Organisations:** refers to Institutes/ organizations teaching, training and offering courses on entrepreneurship development
- 2) **Incubation Centre:** refers to Institutes/ organizations providing incubation, mentorship and handholding support
- 3) **Mentor:** refers to educationists, advisors, consultants working towards entrepreneurship development
- 4) **Promoters of Rural Producer Enterprises:** refers to institutions/organizations or individuals directly involved in the promotion of farmer producer companies/cooperatives or SHG enterprises through mentoring and providing soft skill support such as development of organisational structure, training on management skills, conflict resolutions etc. Such institutions/organisations may be governmental, non-governmental, private institutions or persons working in their individual capacity.

4.2.2 Ecosystem Contributors Track: Prize Details

- Award money of INR 10 lakh each (organisations/institutes/incubators) and INR 5 lakh (mentor and promoter/facilitator)
- Trophy
- Certificate

Table 1: Summary of the NEAS 2018-19 Award Categories

A) Enterprise Award Category	Sub-category	No. of Awards
1) Enterprise with initial investment up to 1 lakh	Sector Awards	9
	Special Category Awards	4
2) Enterprise with investment between 1 lakh up to 10 lakh	Sector Awards	9
	Special Category Awards	4
3) Enterprise with investment between 10 lakh up to 1 Cr)	Sector Awards	9
	Special Category Awards	4
Sub-Total		39
B) Eco-system Contributors Award Track		No. of Awards
1) Entrepreneurship Development Institutes/ Organizations		1
2) Incubation Centre		1
3) Mentor		1
4) Promoters of Rural Producer Enterprise		1
Sub-Total		4
Total Awards		43

5. Eligibility Criteria for NEA 2018-19

The three categories in the NEA 2018-19 are positioned to cater different entrepreneurial models in the country hence the eligibility criteria in 'Enterprise Award Track' for the three categories are customized as per the nature and scale of the business, which is presented below-

5.1 Enterprise with initial investment up to INR 1 lakh

1. Initial investment of the enterprise should not exceed INR 1 lakh.
2. Entrepreneur's age should be below the age of 40 years as on April 1st, 2018 of year of application.
3. Entrepreneur's must be a founder/co-founder of an enterprise/sole proprietorship firm/partnership/ own account enterprise.
4. The candidate should be a First Generation Entrepreneur/s. The definition of a first generation entrepreneur for the scheme is "An entrepreneur who is not in the same line of business as his/her parent. They should have started the enterprise on their own initiative, idea or innovation".
5. The enterprise must be a young enterprise started within last 6 years as on April 1st, 2018 of application.
6. In case of enterprises with more than one co-founder, at least one of the co-founder must fulfill criteria 2-4, i.e. age limitation and should be first generation entrepreneur.

5.2 Enterprise with investment between INR 1 lakh up to INR 10 lakh

1. The eligibility criteria remains same as above except that initial investment of the enterprise can be above INR 1 lakh but should not exceed INR 10 lakh.
2. Entrepreneurs must be a founder/co-founder of a Company/ Partnership/ Cooperative/ Producer Company/ Limited Liability Partnership firm as per the relevant Indian Acts.
3. It is desirable but not mandates that the enterprise have some necessary industry certifications (example: FDA, CE, FSSAI, MSME, GST registration, etc.) and/or a dedicated current or savings bank account, or registered with Governmental and Non-Governmental organisation.

5.3 Enterprise with investment between INR 10 lakh up to INR 1 crore)

All the eligibility criteria listed in 5.1 with the initial paid up capital of the enterprise not exceeding INR 1 cr. In addition the enterprise should fulfill the following two criteria:-

1. The enterprise must have mandatory industry certifications (example: FDA, CE, FSSAI, MSME, GST registration, etc.)
2. The enterprise must not have defaulted to any lenders in the past 4 years (FY 14-15, 15-16, 16-17, 17-18) nor by its group entities or its promoters. No defaults and delays in paying the statutory dues.

5.4 Eligibility for ‘Ecosystem Contributor Track’ awards

Eligibility criteria of Ecosystem Contributor Track for all four awards is that the institutions/organisations/incubators, mentors/promoters should have completed a minimum four years of service in their respective field as on April 1st, 2018. They are well established and recognised in their field and entrepreneur’s skill development. The trainees, incubates, mentees and enterprises supported by them should have made significant progress in their ventures due to the efforts of such ecosystem contributors.

6. Implementation Mechanism of NEAS 2018-19

The application in the NEAS 2018-19 will be invited through online nominations only. The nominations will be mobilised through extensive advertisements in print, radio and digital media platforms curated by a dedicated support agency(s). The NEA 2018-19 will adopt different nomination, selection or application and evaluation process for different award categories to ensure the level playing field among the entrepreneurs from different categories. Following will be the key features of operational plan for NEAS 2018-19 -

- (i) Organisations and individuals can both nominate deserving candidates for the Award. Nominations will be invited online at www.neas.gov.in through multiple sources that will act as ‘Nominators’ for the Awards. These may include:
 - Government: Central, State Governments, Entrepreneurship and Skill Mission, Panchayati Raj Institutions (PRI) and Urban Local Bodies (ULB), etc.
 - Government Institutions: such as NIESBUD, IIE, NIMSME, etc.

- Non-Governmental Organisations (Entrepreneurship Development)
- Incubators & Mentor Organisations
- Industry Associations
- Banking and Non-Banking Financial Institutions
- Educational Institutions
- General Public

At the time of filling-up the nomination form, the nominator will upload information about the nominee on certain parameters as explained in the subsequent section of the guidelines. Every individual can nominate maximum five nominations in individual capacity whereas an institution can nominate maximum ten nominations, only.

A Core Committee comprised of premier institutes designated by the MoSDE will oversee the scheme implementation and the number of core committee members for the year 2018-19 have been increased in order to capture the widened scope of the award programme. This move will help to reach out to small entrepreneurs and to bring particularly the rural entrepreneurs within the ambit of the programme. The Core Committee members of Implementing Partners will reach out to the nominators in a targeted manner to mobilise good quality entries. Following institutions are now part of the core committee for NEAS 2018-19 -

- Indian Institute of Technology Delhi (IITD)
- Indian Institute of Technology Kanpur (IITK)
- Indian Institute of Technology Bombay (IITB)
- Indian Institute of Technology Madras (IITM)
- Tata Institute of Social Sciences (TISS), Mumbai
- Xavier School of Management (XLRI) Jamshedpur
- Institute of Rural Management, Anand (IRMA)
- National Innovation Foundation (NIF), India
- MANAGE, Hyderabad
- Rural Development & Self Employment Training Institute (RUDSETI)
- Indian Institute of Technology Guwahati (IITG)
- National Bank for Agriculture and Rural Development (NABARD)

Each year one of these institutes is nominated as the Lead Institute for implementing the awards, while other institutions will support the programme as implementing partners. For the year 2018-19, XLRI Jamshedpur is leading the implementation of the program.

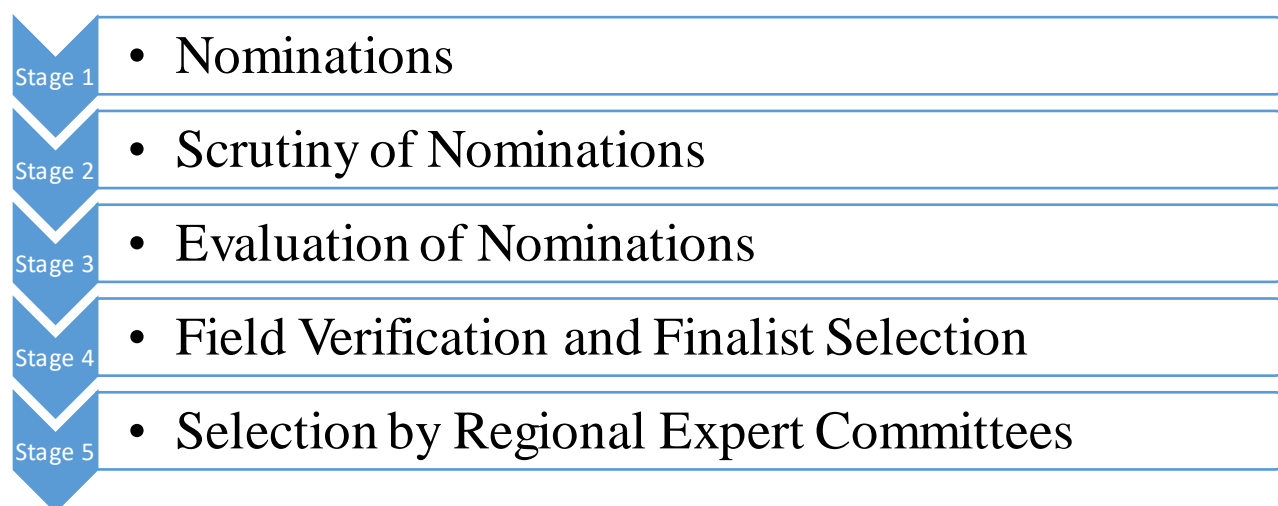
- a. Extensive advertisements in print, radio and digital media platforms curated by dedicated support agencies.
- b. The Lead Partner will empanel at least one ‘Support Agency’ per State to mobilise quality and quantity nominations ensuring sufficient spread across the country. A Support Agency is an organisation with extensive experience and a strong network of stakeholders in the field of entrepreneurship. One of the empanelled Support Agencies will be appointed as the ‘Lead Support Agency’. The Lead Agency will report to the Lead Partner and will be responsible for co-coordinating with and monitoring the progress of other Support Agencies.
- c. In the guidance and the coordination of the lead partner, the Support Agencies will reach out to the entrepreneurial networks in the assigned location and mobilize maximum deserving nominations. To reach out to the right target audience, Support Agencies, in consultation with the Core Committee, will plan the mobilisation strategically. They will also identify local partners for each ‘Enterprise Award’ category.
- d. Support agencies will reach out to maximum possible micro-entrepreneurs across the country. Focus will be on mobilising nominations from Tier II, Tier III, rural areas and to also ensure adequate representation from villages and blocks.

Note: The Support Agency that is able to mobilise maximum number of nominations, that are converted in to complete Application Forms, will be duly recognised for its efforts during the National Entrepreneurship Awards ceremony.

7. Nomination and Application Process of ‘Enterprise Award Category’

7.1 Nomination and Selection Process of Enterprise with Initial Investment up to 1 lakh

The enterprise category with investments up to INR 1 lakh, arguably represents the smallest unit of entrepreneurial models in the country considering the initial investment cap of up to INR 1 lakh only. This category aims to highlight the emerging and inspiring entrepreneurial stories where entrepreneurs are working in a challenging set-up to create positive impact. Therefore, considering their size and anticipating the nature of such enterprises the NEAS 2018-19 will evaluate the performance and impact of up to 1 lakh enterprises through nominations and subsequent field verification. Following steps will be involved for nomination and evaluation:



Stage 1: Call for Nomination

- I. Nominations for this category will be invited through Micro Finance Institutions, RUDSETI, NIF, DICCI, Barefoot College, relevant financial corporations, relevant marketing and promotion agencies, relevant mentor support organisations, local industry association etc.
- II. The online nomination will seek key information about the enterprise on following parameters-
 - a. Business growth record and potential
 - b. Fairness and equity related practices
 - c. Innovativeness in product/service
 - d. Environmental impact and waste disposal
 - e. Impact story of the enterprise

The detailed nomination form is provided in the Annexure-1

Stage 2: Scrutiny of Nominations: Screening and selection

Scrutiny of the nominations will take place on following grounds-

- a) Complete applications.
- b) Fulfilment of eligibility criteria.

The lead support agency will carry out the screening process based on the above-mentioned grounds. The agency may regularly consult the respective nominator while carrying out the screening. The support agency will send the eligible nominations for the next stage of evaluation.

Note: If the application is found to be invalid/ incorrect/ incomplete on these grounds, the selection board will summarily reject the nomination at that stage itself. System generated email will be sent to the respective nominee and the nominator informing the same. Necessary provision will be made on the website.

Stage 3: Evaluation of the selected Nominations

The evaluation of the screened nominations will take place in three steps-

1. Based on the nomination the top 25 percent (this may change depending on the number of application) nomination will be short listed. The short listing will be done on the composite index prepared for the purpose. The composite index will be prepared by giving different weightage to answer provided by the nominators in nomination forms. The weightage will be predetermined and shared with the core committee members. These short listed nomination will be sent to the regional partners' depending on their jurisdictions.

2. The regional partners first verify the genuineness of the enterprise and the entrepreneur's shortlisted by above criteria. Each regional partner then visits the short listed candidate and prepare a field report.

3. Finally the regional partner will constitute a regional level evaluation committee comprising

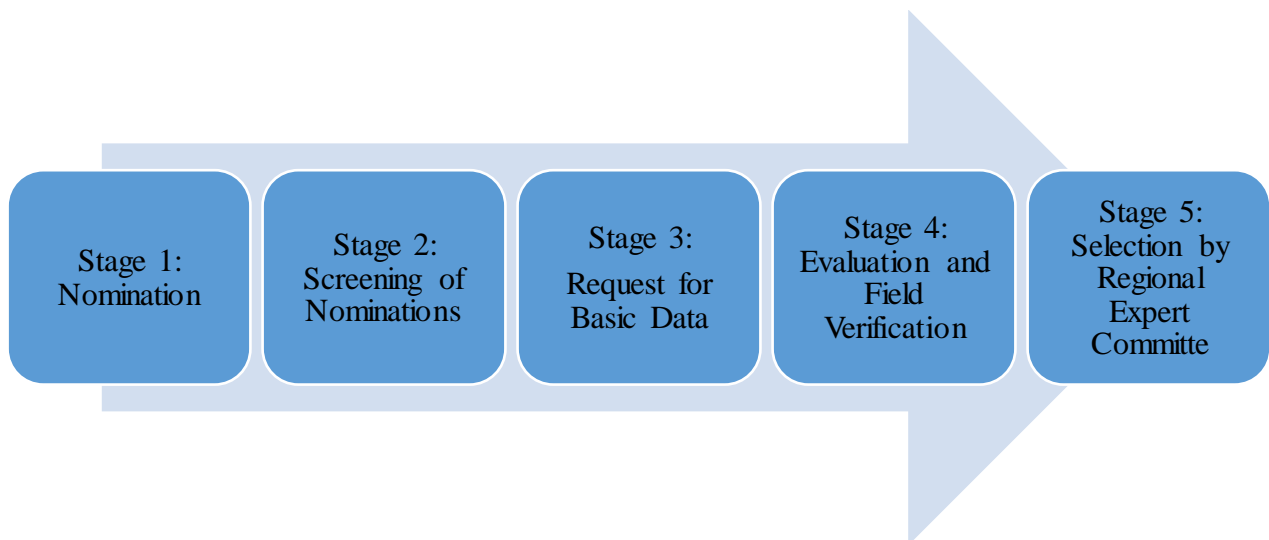
of a panel of three experts from industry, academia, investment/ banking, NGOs, social entrepreneurship etc. involved in entrepreneurship development for each award category. All the experts will sign (physically or digitally), a non-disclosure agreement with the respective 'Regional Partner Institute'. The committee will perform following activities-

- ✓ Verify and evaluate the of data provided in the nomination form

- ✓ Select the top 3 nominations at regional levels in each category and forward it to the lead partner for the national level and jury selections.

7.2 Nomination and Selection Process for Enterprises with Investment between 1 lakh to 10 lakh)

This category would primarily capture the growing crop of new enterprises from semi-urban, town and small city spaces where the entrepreneurial infrastructure growing up and entrepreneurship led innovation is increasingly being pursued as a tool to overcome poverty, unemployment and other social ills. Moreover, where these new breed of entrepreneurs are utilising the Government and non-Government support systems to create successful business models. For these two award categories, NEAS 2018-19 would seek some basic data related to financial and operational performance. Therefore, an additional step will be added in the nomination and selection process for this category, which will be as follows -



Stage 1: Call for Nomination and screening of Nomination

1. Nominations and screening process will be similar describe in 7.1 of stage 1 and 2.
2. All the screened nominated candidates will be sent an e-mail to provide basic data on following parameters for the last four years. The login and password will also be allotted to them to fill the data and upload the documents.
 - Revenue
 - Assets
 - Net profit
 - No of Employees

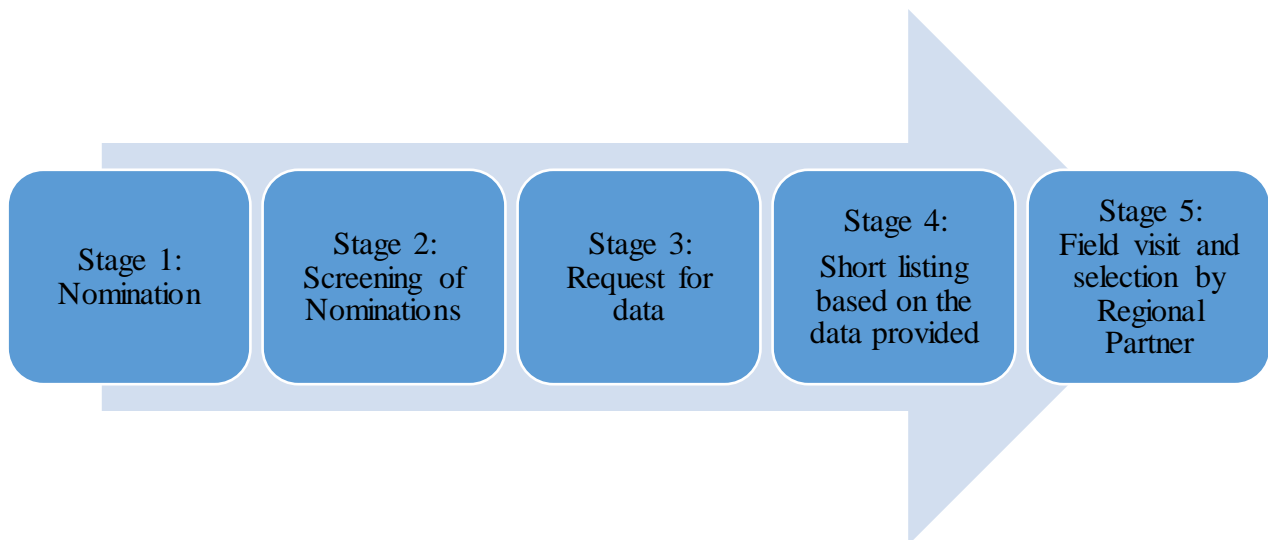
- No of customers
- Total Cost

The detailed application form to seek this basic data is provided in the Annexure-2

3. The composite index will be prepared based on the nomination (50 percent weightage) and the evaluation of data provided for the last four years indicated above. At this stage 25 percent will be short listed for field verification and sent to the regional partners falling in their jurisdiction.
4. The field verification report and the nomination recommendation of selected entrepreneurs then will be sent to the expert evaluation. The regional partners will constitute a committee comprising of a panel of three experts from industry, academia, investment/ banking, NGOs, social entrepreneurship etc. involved in entrepreneurship development for each award category. All the experts will sign (physically or digitally), a non-disclosure agreement with the respective 'Regional Partner Institute'. The committee will perform following activities-
 - Verify and evaluate the of data provided in the nomination form
 - Select the top 3 nominations at regional levels in each category and forward it to the lead partner for the national level and jury selections.

7.3 Nomination and Selection Process for Enterprises with Investment between 10 lakh to 1 crore)

This category represents the more formal nature of entrepreneurship thus NEAS 2018-19 would seek some detailed quantitative and qualitative information related to the enterprise. The nomination and selection process remains the same for this category as it was for the precious category except at the stage 3 the nominee will fill a detailed application form.



Stage 3: Application: Detailed Quantitative and Qualitative Information

- The candidates who reach to the Stage 3 of the application process for this category, will go through a detailed application form which will seek –
 - a) Key financial details such as; turnover, cash flow, income statement, liquidity etc.
 - b) Document uploads such as Industry Certifications, Balance Sheet, P&L, MoA and AoA etc.
 - c) Qualitative Information such as; product and process innovation, business model, organizational governance etc.

The detailed template seeking these financial information is provided in the Annexure-3

- For this, the candidates will be given 15 days from the date of the first communication sent to the nominee. The Support Agencies will send regular reminders to the applicants via email and telephone.
- Based on the data provided and evaluation enterprises the top 25 percent will be short listed for field verification and regional expert evaluation.
- The field verification report and the nomination recommendation of selected entrepreneurs then will be sent to the expert evaluation. The regional partners will constitute a committee comprising of a panel of three experts from industry, academia, investment/ banking, NGOs, social entrepreneurship etc. involved in entrepreneurship development for each award category. All the experts will sign (physically or digitally), a non-disclosure agreement with the respective ‘Regional Partner Institute’. The committee will perform following activities-

- Verify and evaluate the of data provided in the nomination form
- Select the top 3 nominations at regional levels in each category and forward it to the lead partner for the national level and jury selections

7.4 National level selections

- I. Lead Partner would constitute a national level Evaluation Committee to evaluate the Application Forms and uploaded documents based on predefined qualitative and quantitative parameters (50:50 weightage). The Evaluation Committee will comprise of a panel of 3-5 experts from rural business experts in promotion of rural enterprises, industry, academia, investment/ banking, NGOs, social entrepreneurship enterprise etc. All the experts will sign (physically or digitally), a non-disclosure agreement with the ‘Lead Partner’.
- II. National level selections committee will evaluate nominees for each awards sent by the regional partners based on the quantitative and qualitative data provided and field reports submitted by the regional partners and select best three in each category and group for final selection by the jury appointed by MoSED.
- III. To achieve the above objective, the Lead Partner will prepare summary of recommendations made by Regional Experts Committee for each awards and will present it before National experts’ evaluation committee. One representatives of each regional partner will be invited in the national level expert selection committee meeting.
- IV. The national expert evaluation committee will recommend top three applicants in each 43 awards category for final winner selections. The final winner selection will be done by the National jury board constituted by MoSED.

7.5 Winner Selection

The final selection of the winner in each category will be done by the Nation Jury (Board). The Nation Jury (Board) will be constituted by the MoSDE, comprising of eminent personalities drawn from academia/research, industry, social sector, banking etc., will review the top three applications in each category and declare the Winner. To ensure the excellence of the National Award, the Jury will have the power to *not* award any applicant

in a given category, if applications are found unsatisfactory

8. Nomination and Application Process of ‘Eco-system Contributors Category’

Nomination for Eco-System contributors’ category could be done by any individual, government and non-government organisations financial institutions. The nominators should give enough evidence based contributions made by the nominees for eco-system building in entrepreneurship particularly in Rural Areas and demonstrated that the institutions/organisations/individual have contributed significantly in the field.

Evaluation of the ‘Eco-system Contributors Category’

The evaluation of recognition track will be done in two stages. In the first stage the lead partner and national level evaluation committee will examine the nomination form and if found suitable it will be considered for national level selection. In the national level selection more emphasis will be on evidence based eco-system creation rather than number of training conducted etc. Therefore, applicants whose names are sent to national jury for the second and final stages for evaluation should have created at least three good entrepreneurs who are doing business and are eligible for National Award Scheme. It is not necessary that they should have applied for NEAS 2018 or earlier.

9. Rules for Participating in NEAS 2018

Following rules will be strictly followed-

- (i) Applications will be invited only by nominations.
- (ii) Any individual can nominate only 5 nominations in individual capacity. Whereas, an institution can nominate maximum 10 nominations only.
- (iii) The individual/institution cannot apply in more than two categories of Awards (See 4.1 and 4.2) for reference. However, the final selection will be done only in one category in which the individual/institution will be found most suitable.
- (iv) Only applications that are submitted by the 11.59 pm on the last date of application as per the announcement and meet all eligibility requirements will be considered for National Entrepreneurship Awards. Any late applications will not be considered.
- (v) The decisions of the Jury and the implementation committee will be final and binding.
- (vi) Finalists may be subject to a legal due diligence review by our Implementing Partners. If the organization refuses to such a request, Government of India holds the right to select the Judges' next highest score outcome to receive the benefits and/or Award.
- (vii) By participating in the National Entrepreneurship Awards Scheme, the enterprise agrees to Government of India's and its partners' use of its name, URL, photos and videos for promotional purposes on its website and in other promotional material.
- (viii) Any false information provided within the context of National Entrepreneurship Awards Scheme by any enterprise concerning identity, mailing address, telephone number, email address, ownership of right, or noncompliance with these terms and conditions or the like may result in the immediate elimination of the enterprise from the Awards process.
- (ix) Government of India reserves the right at its sole discretion to cancel, terminate, modify, or suspend the National Entrepreneurship Awards Scheme. Government of India further reserves the right to disqualify any enterprise that tampers with the submission process, commits fraud or is in violation of criminal and/or civil laws.
- (x) Application can only be filled in English.
- (xi) Applications for social enterprises, women entrepreneurs, SC/ST, Persons with Disability (PwD) and difficult areas (North east/ J&K/ islands/ backward area as notified by GoI/ rural enterprises) to be sought separately and should not be taken

from the pool of applications shortlisted for the goods and service award category.

(xii) **The Partner Institutes will be eligible to apply for the award except the Lead Partner. However, mentors associated with all the partner institutions can apply.**

(xiii) By submitting an application to National Entrepreneurship Awards Scheme, the enterprise provides its full consent and acceptance of the above terms and conditions.

(xiv) The Award winner will be allowed the following facilities in order to attend the Award Ceremony.

- **Travel Expense** – Travel expense usually includes roundtrip plane (economy), train or bus fare [as determined by Government of India] for the representatives to travel from the major airport/train/bus station closest to the individual's residence to the event venue.
- **Accommodation** - Double occupancy lodging and food facilities for two nights.

Kindly note that up to **two representatives from the winner organisation will be paid travel and boarding expenses to attend the award ceremony.** Winner are responsible for all other incidental and personal expenses.