

**Job Description for Project Manager**

a-IDEA, The Technology Business Incubator of NAARM requires Project Manager on contractual basis to look after the Bio-incubator operations including Incubation program, Startup coordination, Partner engagements, Fund Raising for startups and incubator. Further the incumbent is expected to manage the BioNest & BIRAC BIG Program which includes Program management & coordination with Bio Nest team and monitoring of startups. The duration of the contractual engagement is co-terminus with the project.

Qualification

Essential: Bachelors in Agriculture and allied sciences or Biotechnology from Agriculture University or Bachelors in Botany from recognized universities of India.

Preferable: M.B.A / PGDM with specialization in Agribusiness/ Rural management/ entrepreneurship management or Ph.D. in Biotechnology or Entrepreneurship. The candidate should have minimum 3 years' experience. Work Experience in recognized Business Incubator is preferred. The candidate should have good communication skills and has excellent presentation and moderating skills.

Job description:

Reporting to CEO, the candidate is required to handle:

Bio Nest Incubator management, Incubator operations, Startup scouting, operational support to incubatees and incubator team, assistance in Business development of the incubator, BIRAC-BIG program overall management including program management, scouting and shortlisting of startups, mentoring and support to BIG grantee startups. He/ She should have expertise in promoting the programs through multimedia. The candidate should have excellent event coordinating skills and should be willing to travel anywhere in the country to promote the programs, conferences, seminars and workshops.

Experience & Consolidated emoluments:

A consolidated remuneration of Rs.50,000/- Per month.

How to apply:

Interested candidates may apply for the said post by sending the filled application form (Enclosed) with detailed CV to careers.aidea@naarm.in before 4th August 2021 by 5.00 PM. Candidates are requested to put all required attachments in one file and convert it into PDF and send the same.

Chief Executive Office